



## 2007-2008 Teacher Incentive Grant Application

### Description

The Teacher Incentive Grant provides financial assistance to teachers who wish to explore new and creative ways of **integrating and linking the arts with non-arts learning objectives**. The grant award may be used to provide special resources or programming, to hire arts consultants and artists, or to purchase consumable supplies for the project. Activities may involve visual art/crafts, poetry/fiction, the performing arts, architecture, folk arts or a combination of artistic disciplines. Before submitting an application, all applicants should read the *2006-2008 Guidelines for Funding* available from the Commission or from [www.arts.virginia.gov](http://www.arts.virginia.gov). Questions? Contact Tatjana F. Beylotte, Arts Education Coordinator at 804/225-3132 or [tatjana.beylotte@arts.virginia.gov](mailto:tatjana.beylotte@arts.virginia.gov)

### Application Deadline:

Applications must be **received by 5:00 p.m., October 15, 2007**. All projects must take place between January 1, 2008, and June 15, 2008. Applications are not accepted via email or fax. Applications should be mailed to the Virginia Commission for the Arts, 223 Governor Street, Lewis House, Richmond, VA 23219-2010.

### Eligibility & Review Criteria:

Teachers, in any discipline, employed by Virginia (PK-12) educational institutions which are in compliance with the Civil Rights Act, the Americans with Disabilities Act, and Section 504 of the Rehabilitation Act may apply. Teachers may submit more than one application for different projects but will receive *no more than one Teacher Incentive Grant* award each year. The project will be evaluated based on creativity, instructional value, and the degree to which the arts are linked with non-arts learning objectives.

### Application Review & Payment Procedure:

Applications are reviewed by a statewide panel. All final decisions are made by the Virginia Commission for the Arts. Once an application is approved, grant funds may be sent via electronic transfer to the school division central office (if the school is public), or sent to the school itself if the applicant is a private school. Applicants must notify the school division's business office of the request for funding from the Virginia Commission. Applications must include the school division's Federal Employer Identification Number or grant award payments will not be made.

### Amount of Assistance:

Maximum request: \$300

### Project Narrative & Budget:

Project narrative should be no longer than one-page. Please use 12 point font. Narrative needs to describe the following:

- How the arts project will be integrated with the non-arts learning objectives
- Instructional goals of the project
- Expected results
- Who the participants are
- Name(s) of all participating artists or consultants (if applicable) and professional qualifications/training
- **Budget.** The budget should reflect all expenses and income of the project: Eligible expenses may include: fees for artists or arts consultants and consumable supplies only. Funds can not be used for receptions.

### Complete Application Includes:

- Original, signed application form and project narrative **PLUS 8 collated and stapled copies**
- 1 completed National Standard for Information Exchange form
- 1 letter from the principal indicating the school's willingness to accept the funds on behalf of the teacher



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**Name(s) of Teacher(s) Involved in the Project:**

**Name of Applicant School:**

**School Division:**

**Mailing Address:**

**School Division Federal ID#:**

**Telephone: (    )**

**Email Address:**

**Web Address:**

**Grade Level:**

**Number of Project Participants:** \_\_\_\_\_ **Students** \_\_\_\_\_ **Teachers** \_\_\_\_\_ **Artists**

**Arts Discipline of Project (circle all that apply):** Architecture   Crafts   Dance   Film/Video   Folk Arts   Music  
Creative Writing   Theatre   Visual Arts

**The Non-Arts Subject(s) with which this Arts Activity will be linked:**

**Total Project Expenses: \$** \_\_\_\_\_ **Total Project Income: \$** \_\_\_\_\_  
(itemized budget must be included in project narrative)

**Total Grant Request: \$** \_\_\_\_\_ **(not to exceed \$300)**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Authorizing Official:** \_\_\_\_\_ **Title of Authorizing Official:** \_\_\_\_\_

**Printed Name of Authorizing Official:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NATIONAL STANDARD FOR ARTS INFORMATION EXCHANGE***Racial/Ethnicity Data Collection Form***Individual Applicants:**

Individuals should circle **any combination** of the characteristics listed below that apply:

- A: Asian**
- B: Black/African American**
- H: Hispanic/Latino**
- N: American Indian/Alaskan Native**
- P: Native Hawaiian/Pacific Islander**
- W: White**

**Organizational/Institutional Applicants**  
(e.g. school, arts group):

Using the characteristics listed below, circle the predominant group of which the staff or board or membership (not audience) is composed. Organizations should choose the **one** code that best represents 50 percent or more of its staff or board or membership. If none of these conditions apply to the organization, classify the organization "99."

- A: 50% or more Asian**
- B: 50% or more Black/African American**
- H: 50% or more Hispanic/Latino**
- N: 50% or more American Indian/Alaskan Native**
- P: 50% or more Native Hawaiian/Pacific Islander**
- W: 50% or more White**
- 99: No single group** listed above represents 50% or more of staff or board or membership

**For Both Individual & Organizational Applicants:**

Using the characteristics listed below, indicate if the majority of the grant activities are intended to involve or act as a clear expression or representation of the cultural traditions of one particular group, or deliver services to a designated population listed below, choose that group's code from the list. If the project or activity does not emphasize the culture or traditions of one group, please circle "99." If you seek or receive general operating support or support for administrative or artistic expenses for many projects and activities and cannot select one group, please circle "99".

- A: Asian individuals**
- B: Black/African American individuals**
- H: Hispanic/Latino individuals**
- N: American Indian/Alaskan Native individuals**
- P: Native Hawaiian/Pacific Islander individuals**
- W: White individuals**
- 99: No single group**

**NOTE:** Generally, an activity can be considered "a clear expression or representation of the cultural traditions of one particular group" if it is:

(1) A project in which the intent is to communicate the culture or traditions of a particular race. For example, performances by an African dance company would be coded as "Black/African American."

*and/or*

(2) Projects which are usually understood to be reflective of the culture or traditions of a particular race. For example, Kabuki theatre is performed in many localities, and by many Asian and non-Asian groups. All of these performances would be coded as "Asian" because regardless of who produces the work, the type of theatre itself is widely understood to be an expression of Japanese culture.